

# Towneley Garden Event Space

## Project Delivery

### A Town Council Working Group



## Agenda – 9 April 2026 at 11:15

### 1. Welcome by the Chair.

### 2. Actions from 2 March Meeting:

2.1 Agree a design and site plan that can be sent to RVBC to ascertain if the project needs a planning application.

#### Complete.

2.2 Agree how LTC will consult with the wider community and interest groups.

#### Suggestions:

- Produce a large visual display, as close as possible to a finished design.
- Annotate with design notes.
- Place in meeting room and invite comments on notes as consultation.
- Participants use Green (like) Red (dislike) dot stickers

#### Review and discuss images this meeting

### 3. Planning Matters.

Is there consensus that a planning application is not required as the proposed plans appear to meet the criteria of Permitted Development.

### 4. Designs for community engagement.

Proposed designs will be presented at the meeting.

### 5. Next Steps (after Community Engagement)

Issue requests for Proposals/Quotations, with indicative dates for starting and project completion.

### 6. Confirm actions from this meeting.

### 7. Confirm date for next meeting.

